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ARMENIA

Approved by decision # 556
of September 13, 2000
of the Government of the RA

PROCEDURE

On Publicizing The Information On Procurement

I. GENERAL PROVISIONS

1. This Procedure defines the procedure on publicizing the information on procurement based on paragraph 4 of Article 10 of the Law of the Republic of Armenia "On Procurement" (hereinafter, the law).

2. The concepts defined by the law are used in the same meaning in this Procedure.

3. The purpose of this procedure is to:

a) ensure the publicity of procurement and availability of information on procurement;

b) regulate the main relationships related to the publication of the official newsletter on procurement.

II. PUBLICIZING THE INFORMATION ON PROCUREMENT

4. The information on procurement, except one comprising state secret, at the disposal of the ministries, agencies, bodies of territorial state administration and local self-government of the Republic of Armenia (hereinafter, bodies of administration) as well as institutions subject to them, is provided to any person within three working days after submission of such a request by the latter according to this Procedure.

5. The request for receiving information on procurement from the bodies of administration and institutions subject to them must be submitted to the latter in writing. The answer to such a request is provided in writing that is signed by the responsible official of the body of administration or the institution subject to it or the person authorized by him. Moreover, the information is provided in the form disposed by the body of administration or institution subject to it without any modification and updating.

III. PUBLICATION OF THE OFFICIAL NEWSLETTER

6. The official newsletter is published by the authorized body at the expense of appropriations prescribed for that purpose by the state budget of the Republic of Armenia. Moreover, a contract is concluded for the purpose of publication of the official newsletter according to the procedure defined by law.

7. The information defined by the law, as well as other information at the discretion of the authorized body is published in the official newsletter. The official newsletter is published once in every 15 days. Moreover:

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a) For publicizing the information defined by the law, the respective bodies of administration or institutions subject to them draw up the documents containing information subject to publication according to the defined procedure and form and submit them to the authorized body.

b) The authorized body after receiving the documents noted in subparagraph a) of this paragraph evaluates the compliance of their drawing up with the requirements defined by the law and, in case of compliance sends them to the party to the contract concluded for the purpose of publishing the official newsletter i.e., the publisher, within 3 working days after receiving them. In case of discovering any noncompliance, within three working days following the day of submitting the documents, the authorized body returns them to the submitter who eliminates the inconsistencies and submits the documents to the authorized body within 3 working days.