

Call for Applications

Legal Advisor – Asia

Do you want to protect civic freedoms in Asia? The International Center for Not-for-Profit Law ([ICNL](http://www.icnl.org)) is looking for a creative, strategic, and highly motivated lawyer to help us do just that.

ICNL promotes the freedoms of association, assembly, and expression and supports civil society, digital rights, and philanthropy in countries around the world, including in Asia. ICNL engages with civil society, governments, parliaments, and the United Nations.

The Legal Advisor – Asia will be based in ICNL’s Washington, DC office. This is a full-time position with significant travel (pandemic permitting). The Legal Advisor – Asia will help design and implement ICNL’s programs across Asia.

Under the direction of ICNL’s Vice President - Legal Affairs, illustrative duties include:

- Design and implement activities to improve the legal environment for civil society in Asia;
- Provide technical assistance to government officials, parliamentarians, and civil society;
- Design and implement projects with local partners;
- Contribute to ICNL’s organizational strategy on digital technologies in Asia;
- Research civil society legal issues and produce educational materials;
- Assist with budget and grant/contract management, program development, and donor requirements; and
- Represent ICNL at meetings and conferences.

QUALIFICATIONS:

- Law degree from an accredited school;
- At least 5 years of professional experience in international policy, human rights, or development;
- Demonstrated knowledge of civic space issues in Asia;

- Excellent research, analytical, writing, and presentation skills;
- Proven ability to engage constructively with governments, civil society and/or media networks;
- Experience in program strategy and design as well as project management;
- Fluency in English;
- Willingness to travel extensively;
- Knowledge of digital technologies and their impact on civic space is an advantage;
- Experience in program development/grant writing is an advantage;
- Civil society experience in challenging political environments is an advantage; and
- The Legal Advisor must possess legal authorization to work in the U. S. and be willing to live in the Washington, DC metropolitan area.

To apply, please e-mail your cover letter, curriculum vitae, and writing sample to jobs@icnl.org. In the subject line of your e-mail, please indicate “Legal Advisor-Asia.” In your cover note, please reference where you saw this posting.

Applications should be submitted by January 31, 2023 and will be considered on a rolling basis. Only finalists will be contacted. No phone calls or emails to ICNL staff, please. ICNL is an equal opportunity employer.