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**Order of Licensing and Registering Youth Clubs and Commissions / Issued in  
accordance with Clause B of Article 8 of the Law of the Higher Council for Youth  
no. 65 of the Year 2001**

**Article 1**

This Order shall be called “Order of Licensing and Registering Youth Clubs and Commissions of the Year 2005”, it shall enter into force upon publication in the Official Gazette.

**Article 2**

The following words and expressions shall have the meaning affixed to them hereunder unless the context indicates otherwise.

Law: Law of the Higher Council for Youth

Council: the Higher Council for Youth

President: President of the Council

Secretary General: Secretary General of the Council

Club: a private body licensed through a decision of the Council to practice sports, cultural and social activities in accordance with its statute ratified by the Council.

Youth Commission: a private body licensed by means of a decision of the Council to practice various youth activities in accordance to its statute.

General Assembly: all working members who have or have not covered their monetary commitments towards to the Club in accordance with the provisions of the Statute.

Working Member: a member in the General Assembly who has covered all monetary commitments towards the Club.

Founding Member: A person who signs on the founding request of the youth Club or Commission in accordance with the provisions of this Order.

Supporting Member: a person who has shown willingness to serve the purposes of the youth Club or Commission and has been admitted in such capacity.

**Article 3**

The provisions of this Order shall apply on all youth clubs and commissions in the Kingdom.

**Article 4**

- a. A request for founding shall be submitted to the Council using the form adopted for that purpose signed by founding members and accompanied with the draft statute which must state the manner of disposing of monies thereof upon dissolve, cancellation of license and registration.
- b. A founding member must be:
  1. a Jordanian national
  2. have turned Twenty five years of age
  3. not sentenced with a crime compromising honor or public ethics.

- c. Number of applicants for founding must not be less than the numbers stated hereunder provided that university graduates among them must not be less than 50%:
  1. Fifty persons from areas administered by municipalities
  2. One hundred persons from areas administered by towns
  3. One hundred persons from areas administered by governorates.

#### **Article 5**

(A)

1. The President shall issue preliminary approval regarding the founding request after consulting with the administrative governor and shall inform founding members accordingly.
2. Founders must, upon issuance of preliminary approval, provide a headquarters and sports facilities in accordance with conditions and requirements determined by regulations issued by the President for that purpose. In case such conditions and requirements are not issued within six months, the approval shall be deemed cancelled.

(B)

1. The President shall form a committee of Council's employees to study the draft statute of the Club.
2. The committee shall submit its recommendations to the President.

(C)

After completion of conditions and requirements stated in this Article, the President shall issue his decision to grant the club the license and register it provided that such decision shall be published in the official gazette.

#### **Article 6**

Founding members shall convene within thirty days of the date of publication of the decision of granting license and registration to elect the administrative committee for one year during which the General Assembly shall call for election of an administrative committee in accordance with the provisions of this order.

#### **Article 7**

- a. Applications for admission or change of supporting membership to working membership shall be submitted to the administrative committee using the form adopted for that purpose and the applicant shall be handed a receipt.
- b. The administrative committee shall decide on applications and it is not allowed to reject applications that fulfill conditions and requirements stated by this Order and the statute. In case of rejection, the administrative committee must state reasons for refusal and notify applicants within thirty days from the date of submitting the application.

- c. Applicants may appeal against rejection before the administrative committee within seven days of receiving decision. In case of rejection again, applicants may appeal before the Council within ten days of the date of receiving the rejection decision. The Council shall, in turn, transfer the appeal to the General Assembly at their first meeting whose decision of approval or rejection shall be final.

#### **Article 8**

- a. A member of the General Assembly must be:
  1. a Jordanian national
  2. not sentenced with a crime compromising honor or public ethics.
  3. not a member in a General Assembly of any other club with similar objectives and purposes.
- b. In case of a membership in more than one General Assembly, the membership in the Club joined most recently shall be cancelled.
- c. Member of the General Assembly shall be expelled if it was proved that he violated regulations or decisions of the administrative committee by means of a decision of the General Assembly based on the recommendations of the administrative committee.
- d. Rights of attending meetings of the General Assembly, election and nomination shall be restricted to working members.
- e. No maximum number shall be determined for members of the General Assembly.

#### **Article 9**

- a. Member of the General Assembly must pay his membership fees unless the Statute stipulates otherwise.
- b. The President may entrust one or more employees from the Council or otherwise to complete procedures of payment in the manner he sees fit if it was proved that the administrative committee, treasurer or the person authorized with receiving money has hindered procedures of payment of membership fees.

#### **Article 10**

- a. The General Assembly shall not convene without obtaining the written approval of the President in advance and such meeting shall not be deemed legal if not attended by one or more representatives of the Council.
- b. The General Assembly shall hold an ordinary meeting at least once a year by invitation of the administrative committee according to the statute.
- c. The General Assembly may hold an extraordinary meeting when upon the invitation of the administrative committee or a request submitted thereto by not less than 25% of working members, provided that they state therein purpose of meeting. The administrative committee must call for the meeting within thirty days of submitting the application.
- d. The administrative committee shall call the General Assembly for the meeting by announcing the invitation and work agenda on the notice board at the club and publishing it in one of the local daily newspapers at least fourteen days before the

- date of the annual ordinary or extraordinary meeting and at least thirty days before the date of electoral meetings.
- e. The quorum of meetings of the General Assembly is achieved by attendance of the majority of working members provided that the number of those entitled to attend shall not be less than 50 members and the withdrawal of any of them shall not affect the quorum.
  - f. (1) Decisions of the General Assembly shall be adopted by majority of votes of present members except for decisions related to amendment of the statute or dissolve of the club which shall be adopted by a majority not less than 75% of votes of present members.  
(2) Decision of the General Assembly shall be subject to the approval of the President.
  - g. In case the quorum is not achieved in a meeting of the General Assembly, such meeting shall be postponed for no less than seven days and not more than fourteen days. Members shall therefore be considered informed of the date of the meeting and the lists as well as work agenda of the first meeting shall be adopted. The quorum for such meeting shall be achieved by presence of 25% of working members and in case the quorum was not achieved the second time, the meeting shall be considered cancelled.
  - h. Meetings of the General Assembly shall be chaired by head of the administrative committee or in case of his absence by his deputy, however, if both of them were absent or withdrawn, the meeting shall be chaired by the oldest member among present members.

### **Article 11**

Management of the club shall be undertaken by an administrative committee comprised of a head and members in accordance with the statute and shall be elected by the General Assembly in the electoral meeting for two years.

### **Article 12**

- a. The administrative committee must take needed action to invite the General Assembly to the electoral meeting allocated for electing a new administrative committee provided that the meeting shall take place within fourteen days before completion of legal service period according to the following:
  1. announcement of lists including names of working members on the notice board at the headquarters of the club at least thirty days before the date set for the electoral meeting.
  2. requesting members to pay monetary commitments according to the set rules within ten days of announcing lists according Clause 1 of this Article.
  3. Adopting the preliminary list of working members after the end of the period fixed in Clause 2 of this Article and it shall be announced on the notice board at the Club for any objection within three days of the date of announcement.
  4. examining any objection submitted after the end of the period stated on Clause 3 of this Article and deciding thereon as well as adopting the final list of working members.

5. any member or candidate may object before the Council on the election process within three days of the date of adopting final lists and the decision of the Council shall be final or otherwise the lists shall be deemed adopted after the end of objection period.

### **Article 13**

Electoral meeting of the General Assembly shall be chaired by a representative of the Council after resignation of the administrative Committee.

### **Article 14**

- a. a committee for supervising elections shall be formed and headed by a representative of the Council and comprised of three members from the General Assembly other than candidates who shall be elected by a majority of votes of present members or by recommendation. The head of the committee may use the assistance of some Council employees to manage the elections process.
- b. Head of the Administrative Committee and members thereof shall be elected at the same time. A person shall win presidency or membership as is the case if he achieves the highest number of votes and in case of equal votes achieved by two or more candidates, either one shall be chosen by a ballot.
- c. The supervising committee shall prepare a report on the outcome, incidents and procedures of the election process and submit it to the President including as well names of candidates who achieved highest scores of votes after winners for substitution.
- d. a substitute who achieved the highest score of votes according to the ranking stated in the report of the supervising committee shall replace a member in the Administrative Committee who ceases to be a member provided that provisions of this Clause shall not apply on more than half of the Administrative Committee members.

### **Article 15**

- a. The Administrative Committee shall take office from the date of election thereof unless the President decides otherwise, and any member may submit a written resignation provided that he continues to carry out his duties until it is approved. A resignation shall not be considered valid except by the approval of the Administrative Committee and ratification of the President.
- b. A member in the Administrative Committee shall lose membership if he violates regulations or decisions issued by a decision of the General Assembly based on the recommendation of the Administrative Committee and such decision shall not be valid if not ratified by the President.
- c. Meetings of the Administrative Committee may not be held outside the Club except after obtaining the written approval of all members thereof in advance.

### **Article 16**

- a. The Administrative Committee shall be in charge of keeping records according to rules including records of decisions issued by the General Assembly and

- Administrative Committee, records of membership, supplies and financial documents according to instructions issued by the President for that purpose.
- b. The President may entrust one or more employees at any time with auditing records of the Club and the Administrative Committee shall be committed to facilitate that mission.

#### **Article 17**

- a. The Administrative Committee may, by a decision taken by a majority of two thirds of members, decide stopping the membership of any members if it was proved that he violated any of the regulations or decision issued provided that such halt shall not exceed six months for any decision. However, in all cases membership may not be halted during the period preceding elections in thirty days and members of the Administrative Committee shall be excluded from the provisions of this Article.
- b. The Administrative Committee may prohibit a member whose membership has been halted from visiting the headquarters of the Club or taking part of any of its activities even if such members paid all due fees.
- c. A member whose membership has been halted may object before the Council within a period not exceeding seven days from the date of notification provided that such objection shall be submitted to the General Assembly in its first meeting and its decision shall be final.

#### **Article 18**

- a. The President may dissolve the Administrative Committee by recommendation of the Secretary General and an ad hoc committee formed for this purpose and form a provisional committee to carry out the duties of the dissolved committee provided that the period between dissolving the Administrative Committee and calling for the General Assembly to elect a new Administrative Committee shall not exceed one year in any of the following cases:
  - 1- In case of a disagreement among members of the Administrative Committee that leads to stopping its meetings and hindering its activities.
  - 2- If the Administrative Committee committed a violation of law or regulations issued in accordance therewith or the statute and does not correct that violation within the period determined by the President.
  - 3- If it was proved that the Administrative Committee committed a financial or administrative violation including manipulation or negligence of records.
  - 4- If more than half members of the Administrative Committee resigns.
- b. The committee formed in accordance with Clause a of this Article may review minutes of meetings and audit records and the members of the dissolved Administrative Committee as well as the General Assembly must facilitate that mission.

### **Article 19**

- a. The President may cancel the license or registration of any club in one of the following two cases:
  - 1- based on a decision by the General Assembly.
  - 2- Based on the recommendation of an ad hoc committee formed for that purpose if the club violates law or provisions of this Order including failure to achieve objectives for which it is founded or failure of the Administrative Committee to call for the General Assembly to elect a new Administrative Committee provided that it shall be warned to correct the violation within a period determined by the President.
- b. decision of cancellation of license or registration shall be published in the official gazette.

### **Article 20**

- a. The President shall appoint one or more liquidators to liquidate all rights and commitments due on the Club whose license or registration has been cancelled.
- b. The liquidator shall abide by the following:
  1. Running the business of the Club to the extent needed for liquidation.
  2. Calling for creditors to submit their claims and the indebted to state commitments due to the Club by means of an advertisement published for this purpose in two local daily newspapers.
  3. Filling charges and taking needed legal actions to collect debts for the Club and maintain them.
  4. Opening a special account for the Club at the bank adopted for this purpose under the name (Club's account under liquidation) whereby monies received and collected shall be deposited.
  5. Submitting a monthly report to the President on the follow of liquidation process including statement of the account under liquidation.

### **Article 21**

The liquidator shall be committed to distributing assets of the club after checking all claims of creditors and accepting them as well as completing determining monetary commitments due for the club and deducting liquidation expenses including fees of the liquidator in the following order, if any:

- a. Amounts due to workers.
- b. Amounts due to the general treasury and municipalities.
- c. Rent fees due to the owner of the building rented by the club.
- d. Any other amounts due according to the order based on the laws in force and in case of insufficient balance, amounts shall be distributed among creditors according to the percentage of entitlement of each.



#### **Article 22**

- a. Two or more clubs may merge based upon the decision of the General Assembly of each provided that a request therewith shall be submitted to the Council accompanied with a draft statute to be duly ratified.
- b. The President shall form an ad hoc committee comprised of Council's employees and members of the Administrative Committee in each of the clubs requesting merger and it shall undertake listing of assets in all clubs and preparing a financial and administrative report thereabout as well as submitting its recommendations to the President.
- c. The President shall issue a decision canceling the license and registration of clubs approved for merger provided that such decision shall not influence acquired rights and privileges for any of them.
- d. The club resulting from merger shall be the legal and factual successor of all merged clubs and all transferable and non transferable monies thereof shall be transferred to it and it shall bear all commitments related thereto before merger as of the date of issuance of the decision of granting license and registration in accordance with the provisions of this Order.

#### **Article 23**

The President may license and register clubs for diplomatic missions and staff of the diplomatic corps in the Kingdom in accordance with special regulations he issued for this purpose.

#### **Article 24**

Observing the provisions of related legislations, the President shall issue special regulations to the parties in charge to license any profit making or investment institution who has among other activities sports, entertainment and physical fitness activities.

#### **Article 25**

All clubs licensed before entrance into force of the provisions of this Order shall be deemed licensed according to its provisions and must tune their statutes in a manner that shall not contradict with the provisions of this Order.

#### **Article 26**

It is not allowed to establish a branch of any club or youth commission.

#### **Article 27**

- a. The President may delegate any of his powers stipulated by this Order to the Secretary General or any of the Council employees provided that such delegation shall be in writing and specific.
- b. The Secretary General may delegate any of his powers stipulated by this Order to any of the Council employees.

**Article 28**

The President shall issue all related instructions to implement the provisions of this Order.

**Article 29**

Order of Licensing and Registration of Clubs no. 19 of the year 1987 shall be cancelled provided that instructions issued in relation thereto shall remain valid until cancelled or replaced.