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NONGOVERNMENTAL ORGANISATIONS REGULATIONS 1990 (UGANDA)

Statutory Instrument No. 9 of 1990

(Under section 12 of the Non-Governmental Organisations Statute, 1990)

IN EXERCISE of the powers conferred upon the Minister responsible for Internal Affairs by section 12 of the Non-Governmental Organisations, these Regulations are made this 9th day of March 1990.

1. These Regulations may be cited as the Non-Governmental Organisations Regulations, 1990.
2. In these Regulations, unless the context otherwise requires –

“foreign organisation” means an Organisation which is not a Ugandan Organisation;

“Statute” means the Non-Governmental Organisations Statute, 1989;

“Ugandan Organisation” means an Organisation which is wholly-owned and controlled by Ugandans.
3. An Organisation which is affiliated to another Organisation which is registered under the Statute shall not operate in Uganda unless it has itself been registered under the Statute.
4. An application for registration under the Statute shall be in Form A as specified in the Schedule to these regulations.
5. (1) The application shall be accompanied by –
 - (a) in the case of every Organisation, a written work-plan for the consideration and approval of the Ministry responsible for Planning and Economic Development;
 - (b) in the case of a Ugandan Organisation –
 - (i) a written recommendation by two sureties acceptable to the Board;
 - (ii) a written recommendation of the chairman of the Resistance Committee I endorsed by the Chairman of the Resistance

Committees II and III and the District Administrator of the area where the Organisation intends to operate;
(iii) the Constitution of the Organisation; and

(c) in the case of a foreign Organisation, a recommendation by the diplomatic mission in Uganda of the country from which the Organisation originates or by a duly authorized Government office in that country.

(2) In the case of a Ugandan Organisation the application shall be signed by at least two promoters.

(3) In the case of a foreign Organisation, the Constitution of the Organisation accompanying the application under paragraph (c) of subsection (2) of section 2 of the Statute shall be authenticated by a certificate of the diplomatic mission in Uganda of the country of origin of the Organisation or by a duly authorized Government Office in that country.

6. A certificate of Registration shall be in Form B as specified in the schedule to these Regulations.

7. A certificate of Registration shall be issued -

- (a) in the first instance, for a period of twelve months from date of issue of the certificate;
- (b) in the case of the first renewal of the Certificate, for a period of thirty-six months from the date of the renewal; and
- (c) in the case of a subsequent renewal, for a period of sixty months.

8. Where the Board rejects an application for registration made by an Organisation, the Board shall forthwith, notify its decision to the Organisation in Form C as specified in the Schedule to these Regulations.

9. The prescribed fee for the purpose of paragraph (a) of subsection (2) of section 2 of the Statute is –

- (a) in the case of a Ugandan Organisation, fifteen thousand shillings; and
- (b) in the case of a foreign Organisation, seventy-five United States dollars or its equivalent in convertible currency.

10. Where the Board has revoked a Certificate of Registration of an Organisation under section 9 of the Statute the Board shall forthwith notify the Organisation of the revocation in Form D as specified in the Schedule to these Regulations.

11. Where the Minister exempts an Organisation from any provision of the Statute under section (3) of section 2 of the Statute, he shall issue to the Organisation a certificate of exemption in Form E as specified in the Schedule to these Regulations.

12. An Organisation shall, in carrying out its operations comply with the following –

- (a) it shall not make any direct contact with the people in any part of the rural area of Uganda unless it has given seven days notice in writing of its intention to do so to the Resistance Committee and the District Administrator of the area;
- (b) it shall in carrying out its operation co-operate with Resistance Councils and Committees in the area;
- (c) it shall not engage in any act which is prejudicial to the security of Uganda or any part of it;
- (d) it shall restrict its operations to the area of Uganda in respect of which it is registered to carry out its operations;
- (e) it shall hold itself responsible for all acts of its members and employees;
- (f) it shall obtain the approval of the Board for any goods for which it seeks exemption;
- (g) it shall not engage in any act which is prejudicial to the national interest of Uganda.

13. An Organisation shall comply with the following in respect of staffing –

- (a) it shall at the time of applying for registration submit to the Board a chart showing its organizational structure and staffing which shall specify –
 - (i) its foreign manpower requirements;
 - (ii) its requirements of Ugandan counterparts of the foreign employees; and
 - (iii) the period planned by the Organisation for the replacement of its foreign employees with qualified Ugandans;
- (b) it shall comply with any written law in Uganda relating to labour;
- (c) it shall not employ a person who is not a citizen of Uganda unless that person has, before proceeding to Uganda for the purpose of

employment by the Organisation, submitted to the Ugandan diplomatic mission in his country of origin for transmission to the Government of Uganda for consideration of his suitability for the employment,

(i) certified details of his certificates credentials and recommendations of his academic and professional qualifications and proven work experience; and

(ii) a certificate of clearance on criminal record from his country of origin;

(d) it shall ensure that any remuneration including salaries, allowances, fringe benefits and other terms and conditions of service of the Ugandan employees of the Organisation are reasonably comparable to those for the time being prevailing in the employment market in Uganda or reasonably comparable to those of their foreign counterparts.

14. (i) An Organisation or a member or employee of the Organisation shall not use the Organisation directly or indirectly to engage in any gainful activities for the economic interest of the Organisation or of any of its members or employees.

(2) Where an Organisation receives monies in convertible currency in its possession, it shall open and operate an external bank account with the Bank of Uganda in which the currency shall be deposited and through which the transactions shall be conducted.

(3) Where an Organisation sells any goods or services to the public or to the public or to any other Organisation, the prices of these goods and services shall be in conformity with the prices if any, prescribed by the Government for those goods and services or, where no such prices have been prescribed, in conformity with the open market prices in respect of those goods and services for the time being obtaining in Uganda.

(4) Any sum of money received from the sale by the Organisation of any goods or services in excess of the administrative costs incurred in the sale of the goods or services shall be re-invested in the project in respect of which the money was received, in consultation with the District Development Committee in the area in which the project is situated.

15. An Organisation shall –

4. Object of the Organisation

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5. Class or classes of persons to whom membership of the Organisation is open

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6. Present number of members

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7. Title of officers of the Organisation

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8. Names, occupations and addresses of the present or proposed officers of the Organisation

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9. Sponsors or sources of funding

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10. Property (if any) owned by the Organisation and the manner in which that property is held, acquired or vested

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11. Bankers of the Organisation

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12. Any privileges, immunities and exemptions requested by the Organisation from the Government
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Signatures of promoters:

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THE REPUBLIC OF UGANDA

FORM B
6

Regulation

**THE NON-GOVERNMENTAL ORGANISATIONS
REGISTRATION STATUTE, 1989**

CERTIFICATE OF REGISTRATION

I HEREBY CERTIFY that

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.....

has this Day of 19
..... been duly registered under the Non-Governmental Organisation
Registration Statute, 1989. This Certificate is subject to the following
conditions/directions –

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Issued in Kampala this day of 19

.....
*Secretary, National Board
for Non-Governmental
Organisations.*

THE REPUBLIC OF UGANDA

FORM C

Regulation 8

**THE NON-GOVERNMENTAL ORGANISATIONS
REGISTRATION STATUTE, 1989**

**NOTIFICATION OF REFUSAL TO REGISTER
AN ORGANISATION**

To:

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I,,
Secretary of the National Board for Non-Governmental Organisations,
hereby give you notice that, in accordance with paragraph (a) of section 7 of
the Non-Governmental Organisations Registration Statute, 1989, the Board
has rejected your application for registration under the Statute on the
following grounds:

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Dated at, thisday of,19

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.....

*Secretary, National Board
for Non-Governmental
Organisations.*

THE REPUBLIC OF UGANDA

FORM D

Regulation 10

**THE NON-GOVERNMENTAL ORGANISATIONS
REGISTRATION STATUTE, 1989**

**NOTIFICATION OF REVOCATION OF
REGISTRATION**

To:

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I,, Secretary of the National Board for Non-Governmental Organizations, hereby give you notice that in accordance with section 9 of the Non-Governmental Organisations Registrations Regulation Statute, 1989, the Board has revoked your registration under the Statute on the ground that

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Dated at, thisday of, 19..... .

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*Secretary, National Board
for Non-Governmental
Organisations.*

THE REPUBLIC OF UGANDA

FORM E

Regulation 11

**THE NON-GOVERNMENTAL ORGANISATIONS
REGISTRATION STATUTE, 1989**

**CERTIFICATE OF EXEMPTION FROM PROVISION
OF THIS STATUTE**

IN EXERCISE of the powers conferred on the Minister responsible for
Internal Affairs by subsection (3) of section 2 of the Non-Governmental
Organisations Statute, 1989, the

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is exempted from the following provisions of the Statute

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Minister of

THE REPUBLIC OF UGANDA

FORM F

Regulation 15

**THE NON-GOVERNMENTAL ORGANISATIONS
REGISTRATION STATUTE, 1989**

ANNUAL RETURN OF THE

.....

FOR THE YEAR ENDING19

1. Date of the annual general meeting in the year ending on
....., 19.....

2. Number of members of the Organisation as at
....., 19

3. Full names, occupation and address of the officers as at
....., 19

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4. If there has been any change since the date of application for registration or the date of the last annual return whichever is later, then specify the change in the appropriate paragraph as follows -

(a) the name of the Organisation

(b) the objects or constitution or rules of the Organisation

(c) any Organisation or group established outside Uganda of which the Organisation is a branch or to which it is affiliated or with which it is connected

.....

(d) the class or classes of persons to whom its membership is open

.....

(e) the titles of its officers

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(f) Land and premises which the Organisation owns and acquired
(indicate how acquired, size and location)

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Date, 19

Signed

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Officers

IBRAHIM MUKHBI
Minister of Internal Affairs

Date of Publication: 6th April, 1990