PROPOSAL COVERSHEET

Southern Africa Online Platform for Civic Space

Please complete the coversheet and submit it, along with your proposal and other application documents to africa@icnl.org. Please ensure that the subject of your email is: **Southern Africa Online Platform for Civic Space**

Only successful candidates will be contacted.

### Full Name:

### Position:

### Organization:

### Mailing Address Line 1:

### Mailing Address Line 2:

### Mailing Address Line 3:

### Country:

### Email Address:

### Telephone Number:

**Check the boxes below to indicate that you have properly completed the application.**

☐ I have attached a proposal and budget in the provided template.

☐ Our organization is a registered non-profit organization or network operating in a SADC country.

## Concept/Problem Statement

In not more than 5 sentences, please outline the key civic space concerns in the Southern Africa region, and what type of platform would be useful to address the concerns.

## Objectives

What is the overall goal/aim of the project (in one sentence)?

Please list the specific objectives of the project that will help to achieve the overall goal:

(Add as necessary)

## Impact

Describe in not more than 2 sentences the likely impact of the project and its contribution to the enabling environment for civil society in Southern Africa.

## Workplan

Please provide a brief workplan for the project using the table below, adding rows as appropriate.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Specific Objective** | **Activity** | **Key Actors to Engage** | **Expected Outcome/ Deliverable** | **Indicator(s)** | **Timeline for Activity** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

## Contingencies/Adaptation

Please describe in a few sentences how you will handle delays, impediments, etc. stemming from COVID-19 safety measures or other issues that may affect the project.

## Organizational Details

Please provide a brief description of your organization in not more than three sentences.

## Organizational Experience

Please describe in not more than three sentences your organization’s experience in conducting similar activities, relevant networks it has established and its capacity for carrying out the activities proposed.

## Organizational Alignment and Sustainability

Please describe in not more than three sentences how the proposed project fits into your organization goals and current activities, and how you intend to address sustainability beyond the end of the project period.

## Budget

Please use the table below to detail the proposed project budget. This is a guide, and not all lines need to be filled Grants are available for amounts up to **$15,000 USD**.

|  |  |
| --- | --- |
| **Personnel (Salary and Fringe)** |  |
| **Travel** |  |
| **Supplies** |  |
| **Contracts** |  |
| **Program Activities** |  |
| **Other Direct Costs** |  |
| ***Total Costs*** |  |