

## Request for Applications

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### Consultant: Digital Technologies and Civic Space

#### Position Description

The International Center for Not-for-Profit Law (ICNL) works on the legal and policy environment for civil society, philanthropy, and civic participation (“civic space”). ICNL works in 100 countries, and we’re increasingly engaged on the connection between digital technologies and civic space. We are now seeking a consultant to help us build out this field.

Potential activities include:

- Helping ICNL develop its organizational strategy relating to digital technologies and civic space.
- Assisting with the development of international norms and national legislation affecting digital technologies and civic space.
- Designing educational programs on AI and other digital technologies for civic space defenders.
- Promoting public participation in the development of national AI strategies.
- Liaising with technology companies and other industry stakeholders to identify opportunities for their collaboration with civil society.

Specific activities will be undertaken through Task Orders, as agreed by ICNL and the Consultant. ICNL anticipates that the consultancy may take up to a year, with the possibility of renewal.

#### Qualifications

- Knowledge of existing and emerging digital technologies.
- Knowledge of initiatives to develop international norms relating to digital technologies that affect civic space.
- Cross-country knowledge of laws and policies relating to digital technologies that affect civic space.
- Creative and strategic thinking to help ICNL develop its organizational strategy relating to digital technologies and civic space.
- Excellent research, analytical, and writing skills.
- Fluency in English.

- For Consultants located outside of the US, the Consultant must be able to undertake the consultancy in a legally compliant manner, and without the need for ICNL to undergo registration, tax, filing, or other requirements in the Consultant's country.

### Application Process

To apply for this position, please send:

- Your curriculum vitae.
- A cover letter demonstrating how you meet the qualifications listed above.
- The time period and number of days per month you are available for this consultancy.
- Your proposed day rate.

Please send your application to [jobs@icnl.org](mailto:jobs@icnl.org) with the subject line "Digital Technologies." Applications will be considered on a rolling basis and, in any event, should be submitted by May 31. Only finalists will be contacted. No phone calls please.

### Selection Criteria

Applicants will be evaluated based on the following factors:

- Compliance with the application process.
- Degree to which the applicant's experience meets the qualifications stated above.
- Quality of the proposal.
- Competitiveness of the day rate, time availability, and value for money.

Issuance of this solicitation does not constitute an award commitment on the part of ICNL, nor does it commit ICNL to pay for cost incurred in the preparation and submission of an application.